

The Ministry of Labor issued the general rules for the organization of municipal labor agencies
(May 20, 1950)

Article 1 The labor bureaus of each city shall set up a labor agency to handle the registration of unemployed workers and job placement; major cities may set up labor agency branches in appropriate urban areas when necessary.

Article 2 The main tasks of the labor agency are as follows:

- A. Registering and counting unemployed workers;
- B. Investigating the labor force needs of public and private enterprises;
- C. Planning and introducing employment matters for employees.

Article 3 A labor agency shall have a director who shall perform business under the leadership of the Labor Bureau, and a deputy director who shall assist the director in performing his duties.

Article 4 The income from labor agency shall be established according to the actual work needs, and the following units (departments may be set up in big cities) shall be in charge of the business. The number of staff members is determined by the labor bureaus of each city according to the complexity of the work, and it is implemented with the approval of the people's government of the city.

- A. The registration unit is in charge of the registration and statistics of unemployed workers;
- B. The introduction unit is in charge of understanding the labor force needs in all aspects, handling job introductions, and reviewing the draft labor contracts drawn up by industrial and mining enterprises for recruiting workers;
- C. The Education and Organization Unit is in charge of cultural education and organization of unemployed workers.

Article 5 The labor agency shall work in a step-by-step and focused manner according to the actual local conditions. Unemployed technical workers are registered first, unemployed industrial workers are registered second, and other general unemployed workers are registered last.

Article 6 The labor agency shall compile a monthly report on the unemployment and employment situation of its employees, and submit it to the Ministry of Labor of the Central People's Government level by level.

Article 7 The labor bureaus of each city may, based on these general rules and local actual conditions, formulate detailed rules for the work of labor agencies and submit them to the Ministry of Labor of the Greater Administrative Region and the Ministry of Labor of the Central People's Government for filing.

Article 8 These General Rules shall be promulgated by the Ministry of Labor of the Central People's Government for implementation.